*Many Mansions’ services can only be accomplished with support from community members like you! If you have any questions about joining our Volunteer Team, please contact Barbara D’anjou at (805) 601-5110 or email* *barbara@manymansions.org*.

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**Biographical Information:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** | Click here to enter text. | Click here to enter text. | Click here to enter text. |
|  |  (Last) |  (First) |  (Middle)  |
| **Address:** | Click here to enter text. | Click here to enter text. | Click here to enter text. |
|  |  (Number and Street) |  (City) | (Zip Code) |
| **Home Phone:** | Click here to enter text. |  **Work/Cell Phone:** | Click here to enter text. |
| **Best time to call:** | Click here to enter text. |  **Preferred method of contact:** | [ ]  **call or** [ ]  **email** |
| **Email:** | Click here to enter text. | **Are you age 18 or older?** (Mo/Day/Year) | Click here to enter a date. |
| **If you are not over 18 when is your birthdate?** Click here to enter text. |
| **Emergency Contacts:** | **Name:** | Click here to enter text. | **Phone:** | Click here to enter text. |
|  | **Name:** | Click here to enter text. | **Phone:** | Click here to enter text. |

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**Interests and Skills:**

Please take a few minutes to fill out this part of the application. We wish to use your time and your talents as effectively as possible, and also wish to make sure that you enjoy the activities that you volunteer for.

**I like to work with:** *(please click on 🗹 all that apply):* [ ]  Children [ ]  Teens [ ]  Adults [ ]  Seniors [ ]  Disabled

**I like to work:** *(please click on 🗹 all that apply):* [ ]  In Groups [ ]  Alone [ ] Behind the Scenes [ ]  In the Middle of Things

I would like to sign up for the Many Mansions Newsletter [ ] Yes [ ] No

**Note:** to delete a *🗹 placed in error…just re-click to remove.*

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**Have you had any previous volunteer experience?**

|  |  |  |  |
| --- | --- | --- | --- |
| Where: | Click here to enter text. | Your Role: | Click here to enter text. |
| Where: | Click here to enter text. | Your Role: | Click here to enter text. |
| Where: | Click here to enter text. | Your Role: | Click here to enter text. |
| Where: | Click here to enter text. | Your Role: | Click here to enter text. |

**What are some of your special skills, or interests that you’d like to share?**

Skills and interests can be acquired through employment, previous volunteer work, or other activities such as hobbies or sports. If you possess any of the following particular skills, please enter a brief description below.

|  |  |  |  |
| --- | --- | --- | --- |
| Clerical | Click here to enter text. | Computer Programs | Click here to enter text. |
| Event Planning | Click here to enter text. | Fundraising | Click here to enter text. |
| Grant Writing | Click here to enter text. | Office Work | Click here to enter text. |
| Other | Click here to enter text. | Other | Click here to enter text. |

**If you speak any languages other than English, what are they?**

|  |  |  |  |
| --- | --- | --- | --- |
|  **Languages** | **Fluent**  |  **Read** |  **Write** |
| **1.** Click here to enter text. | [ ]  | [ ]  | [ ]  |
| **2.** Click here to enter text. | [ ]  | [ ]  | [ ]  |

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**Types of Volunteer Opportunities that interest you:** *(please click on 🗹 all that apply)*

**Children’s Programs**

[ ]  **Homework Tutoring Club**- Assist children K– 12th grade in everyday homework and tutoring needs.

[ ]  **Book Bonanza**- Spread the joy of reading by reading with children 5-12 years old. Volunteers will read

 with children as well as help lead crafts related to the books.

[ ]  **Summer Camp** Counselors & Adult Field Trip Chaperones (June-August)

[ ]  **Special Events** (Family Fun Fair, Holiday Celebrations, etc.)

**Adult Services Programs**

[ ]  **Daily Grind Coffee Club-** Adult volunteers assist in our community rooms to socialize, play a board game, participate in small groups, or just enjoy a good morning together with our adult residents.

[ ]  **FoodShare**- This program assists over 100 families receive monthly food assistance. Volunteers will assist with unloading food delivery truck, packing grocery bags, and delivering food to our disabled residents. This program runs the 2nd Friday and 2nd Saturday of every month.

**Administrative**

We have a variety of administrative needs that our volunteers help fill that keep our organization running smoothly. This opportunity has a flexible schedule based on your availability.

[ ] Spanish Translations

[ ]  Data Entry

[ ]  Mailings

[ ] Filing

[ ] Front Office

**Other:** Click here to enter text.

**Availability:** *(please click on 🗹 appropriate time-of-the -day & days below):*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| Morning |  [ ]  |  [ ]  |  [ ]  |  [ ]  |  [ ]  |  [ ]  |  [ ]  |
| Afternoon |  [ ]  |  [ ]  |  [ ]  |  [ ]  |  [ ]  |  [ ]  |  [ ]  |
| Evening |  [ ]  |  [ ]  |  [ ]  |  [ ]  |  [ ]  |  [ ]  |  [ ]  |

 *please click on 🗹 type(s) of activity that applies*: [ ]  Special Events [ ]  Regularly Scheduled Ongoing Assignments

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**Education and Occupation:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of School/Program**: |   | **Grade/Major:** |   |
| **Current or last Employer:** |   |  |  |
| **Occupation/Job description**: |   |  |  |

**Drivers’ License:** [ ]  **Yes** [ ]  **No Basic Class C:** [ ]  **Yes**

 *(please click on 🗹 above as applicable)*

**How did you hear about Many Mansions, and become interested in volunteering with us?**

|  |
| --- |
| Click here to enter text. |
| Click here to enter text. |

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**Health and Emergency Information:**

**Do you have any health issues that may limit or prevent you from participating in certain activities?**

|  |
| --- |
| Click here to enter text. |
| Click here to enter text. |

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**Confidentiality and Legal Considerations:**

**Have you ever been convicted of a felony, or a misdemeanor involving any violent act, use or possession of a weapon, or act of dishonesty for which the record has not been sealed or expunged?**

[ ]  **Yes** [ ]  **No**

**If yes, state nature of the crime(s), when and where convicted, and disposition of the case.**

|  |
| --- |
| Click here to enter text. |
| Click here to enter text. |

 (Note: No applicant will be denied as a volunteer solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) may, however, be considered.)

**Confidentiality Agreement:**

As part of my duties I may be exposed to, or have access to, certain operational procedures, customers, material lists, marketing strategies, financial information, data, documentation, software source documentation, business and marketing plans, and other information used in the service of many Mansions’ clients. I hereby certify that all knowledge or information revealed to me is strictly confidential and will be held in strict confidence and rust by me. I will not reveal or disclose any confidential information to any other person, firm, corporation, or other entity now or at any time in the future unless my Many Mansions supervisor instructs me to do so.

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**VOLUNTEER WAIVER, RELEASE, AND INDEMNITY AGREEMENT**

For and in consideration of the opportunity to participate in the philanthropic volunteer program offered by Many Mansions, the undersigned hereby voluntarily releases, discharges, waives and relinquishes any and all
actions or causes of action for the personal injury, property damage or wrongful death occurring to or incurred by the undersigned, arising as a result of any activities or services which the undersigned may engage in, provide or receive through the volunteer opportunities offered by Many Mansions, or any activities incidental thereto, wherever or however the same may occur and for whatever period said activities or services may continue, and the undersigned does for himself or herself, his or her heirs, agents, executors, administrators and assigns hereby release, waive, discharge, and relinquish any action or causes of action, aforesaid, which may hereafter arise for the undersigned, and agrees that under no circumstances will the undersigned, or her or his heirs, agents, executors, administrators, present any claim or file any action for personal injury, property damage or wrongful death against Many Mansions or any of its board members, commissioners, officers, agents, servants, or employees. The undersigned, for herself or himself, her or his heirs, agents, executors, administrators agrees that in the event that any claim for personal injury, property damage or wrongful death shall be prosecuted against Many Mansions related to the above-described activities of the undersigned, the undersigned shall defend, indemnify, and save harmless the same from any and all claims or causes of action by whomever or wherever made or presented for personal injuries, property damage, or wrongful death.

IT IS THE INTENTION OF THE UNDERSIGNED BY THIS Instrument TO FULLY EXEMPT AND RELIEVE MANY MANSIONS FROM LIABILITY FOR PERSONAL INJURY, PROPERTY DAMAGE OR WRONGFUL DEATH.

The undersigned acknowledges that she or he has read the foregoing and is fully
aware of the legal consequences of signing this instrument. The undersigned also agrees to
allow Many Mansions and sponsors of the events described, to use his or her name, voice, photo, and
likeness for promotional purposes without any cash considerations or payments.

I certify that all statements on this application are true and correct to the best of my knowledge.

I hereby authorize Many Mansions to investigate any information contained in this application.

I understand that any false statements will disqualify me from Many Mansions’ volunteer program.

I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, health or life insurance, or other employee benefits of any kind.

 Click here to enter text

Signature of Volunteer Date

Signature of Parent/Guardian (for volunteers under 18 years of age) Date

**This completed application can be submitted by:**

**~email to** **barbara@manymansions.org****;**

**~US mail to Many Mansions, 1259 E. Thousand Oaks Blvd., Thousand Oaks, CA 91362;**

 **~Or fax, to 805-497-1305**

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[ ]  Database Start Date:Click here to enter a date.

[ ]  Live Scan Submitted Notes:Click here to enter text.

 Date of clearance Click here to enter a date.