Internship Application

Many Mansions’ mission can only be accomplished with support from community members like you! If you are interested in an internship at Many Mansions, please contact our Volunteer Engagement Coordinator, Hannah Blitstein, at HannahB@manymansions.org

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**Biographical Information:**

**Name:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Last) (First) (Middle)

**Address:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Street) (City) (Zip Code)

**Home Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Business/Cell Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Best time to call:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Preferred method of contact**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**E-mail:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Education and Occupation:**

**Name of School:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Grade/Major:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School Program:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Professor of Program:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Occupation/Job Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Availability:**

**PLEASE LIST TIMES AVAILABLE IN CHART.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| Morning |  |  |  |  |  |  |  |
| Afternoon |  |  |  |  |  |  |  |
| Evening |  |  |  |  |  |  |  |

Type of internship opportunities that interest you (circle/ highlight all that apply):

**Children Services**

After School Homework Club

Mentorships/Workshops

Lesson Plans

Summer Camp (June-Aug.)

**Adult Services**

Case Management

Food Assistance Programs

Specialty Workshops

Counseling

*\*Unfortunately at this time we cannot take on MSW interns*

**Resource Development**

Grant Writing

Donations

Event Planning

Media & Marketing

Data Analytics

Volunteer Engagement

Networking

**Housing Development**

Construction

Financing

Real Estate

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Special Skills or Qualifications**

**Please summarize any special skills or qualifications you have acquired that would be beneficial to this internship experience.**

**What special skills/knowledge would you like to learn through this internship?**



**If you speak any languages other than English, what are they?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**How did you hear about Many Mansions, and become interested in interning with us?**

**Previous Work or Volunteer Experience**

**Summarize any work or volunteer experience you may have.**

**Career Goals**

**Please summarize what your career goals are for the future.**

**INTERNSHIP WAIVER, RELEASE, AND INDEMNITY AGREEMENT**

The undersigned agrees to allow Many Mansions and sponsors of the events described, to use his or her name, voice, photo, video and likeness for promotional purposes without any cash considerations or payments. Such as Many Mansions website, videos, publicity, promotional materials, or social media outlets.

I certify that all statements on this application are true and correct to the best of my knowledge.

I hereby authorize Many Mansions to investigate any information contained in this application. I understand that any false statements will disqualify me from Many Mansions’ internship program. I understand that as an intern, I am offering my services of my own free will without any expectation of compensation, health or life insurance, or other employee benefits of any kind.

In consideration of the opportunity to participate in the philanthropic internship programs offered by Many Mansions, the undersigned hereby voluntarily releases, discharges, waives and relinquishes all actions or causes of action for the personal injury, property damage or wrongful death occurring to or incurred by the undersigned, arising as a result of any activities or services which the undersigned may engage in, provide or receive through the internship opportunities offered by Many Mansions, or any activities incidental thereto, wherever or however the same may occur and for whatever period said activities or services may continue.

The undersigned does for himself or herself, his or her heirs, agents, executors, administrators and assigns hereby release, waive, discharge, and relinquish any action or causes of action, aforesaid, which may hereafter arise for the undersigned, and agrees that under no circumstances will the undersigned, or her or his heirs, agents, executors, administrators, present any claim or file any action for personal injury, property damage or wrongful death against Many Mansions or any of its board members, commissioners, officers, agents, servants, or employees.

The undersigned, for herself or himself, her or his heirs, agents, executors, administrators agree that if any claim for personal injury, property damage or wrongful death shall be prosecuted against Many Mansions related to the above-described activities of the undersigned, the undersigned shall defend, indemnify, and save harmless the same from all claims or causes of action by whomever or wherever made or presented for personal injuries, property damage, or wrongful death. It is the intention of the undersigned by this instrument to fully exempt and relieve Many Mansions from liability for personal injury, property damage or wrongful death.

THE UNDERSIGNED ACKNOWLEDGES THAT SHE OR HE HAS READ THE FOREGOING AND IS FULLY AWARE OF THE LEGAL CONSEQUENCES OF SIGNING THIS INSTRUMENT.

Signature of Intern \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please send completed copy to Jessica Lawson at** [**Jessica@manymansions.org**](mailto:Jessica@manymansions.org)